



MARLAY PARK CONCERTS AND LONGITUDE FESTIVAL 2024 EVENT MANAGEMENT PLAN

Version 1
Issued 21/03/2024

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SECTION 1 - EVENT MANAGEMENT PLAN

This Event Management Plan has been drafted in accordance with the Planning and Development Regulations 2001 (as amended) and the appropriate codes of practice and covers the following key elements.

- Event Management Structure and Responsibilities
- Event Safety Strategy
- Medical Provision and Facilities
- Site Security and Stewarding
- Traffic Management Plan
- Emergency Plans
- An environment monitoring programme for before, during and after the proposed event.
- Provision for the full clean-up of the area and for any remedial works arising from any damage caused to public property, facilities or amenities associated with the event.

SECTION 2 - APPENDICES

Appendix 1	Draft Major Emergency Policy V1
Appendix 2	Draft Fire Safety Management Plan & Risk Assessment V2
Appendix 3	Draft Traffic Management Plan V2
Appendix 4	Draft Water Safety Plan V1
Appendix 5	Draft Offsite Stewarding Plan V1

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SUMMARY OF FESTIVAL

It is proposed that 6 Events consisting of music performance will take place in Marlay Park this June and July. Details of the Events are listed below. The maximum number of attendees at the events each day is 40,000.

Marlay Park Concerts

The Marlay Park Concerts will comprise of single day Events. The proposed dates, gate opening times and curfew for the events will be as follows:

Date	Gates Opening	Curfew
Saturday 22 nd June 2024	15:00hrs	23:00hrs
Thursday 27 th June 2024	15:00hrs	23:00hrs
Friday 5 th July 2024	15:00hrs	23:00hrs
Saturday 6 th July 2024	15:00hrs	23:00hrs

Longitude Festival

Longitude is a two-day multi-stage music festival. The proposed dates, gate opening times and curfew for the events will be as follows:

Date	Gates Opening	Curfew
Saturday 29 th June 2024	12:30hrs	23:00hrs
Sunday 30 th June 2024	12:30hrs	23:00hrs

In the interest of safety, the Promoter in consultation with An Garda Síochána will reserve the right to open the gates earlier than the advertised time.

The Promoters of these events are MCD Productions Ltd who have appointed Festival Republic Dublin Ltd to produce the Events on their behalf.

1.1 Marlay Park

Marlay Park lies at the foothills of the Dublin Mountains, easily accessed from the M50 motorway at Sandyford/Ballinteer exits. It is one of several Regional Parks in the Dún Laoghaire Rathdown County Council area.

Marlay Park is visited by people of all ages for a variety of reasons ranging from the passive (strolling, picnicking, meeting friends) to the more active (running, training, football, cricket, tennis etc.) As such the concert layout and build schedule aims to maximise the accessibility of the Park and it's amenities to the Public. Pedestrian routes will be established once the build commences and maintained for the duration of the schedule. These routes will be signed around the Park.

1.2 Site Plan and Site Design

The site plans are, as with the Event Management Plan, a work in progress document. The finalised (as far as reasonably possible) site plan will be circulated to the Statutory Agencies prior to the Event. Safety provisions and access /egress plans are carefully worked out prior to the Event. The plan uses a grid for ease of reference and takes sight lines, topography and crowd movements into account.

2 MANAGEMENT STRUCTURE

2.1 Key Responsibilities

Event Controller

The following identifies some of the responsibilities of the Event Controller / Deputy: -

- Having overall responsibility for the management of the event and ensuring that the event is carried out in a safe and efficient manner;

- Being involved in the planning meetings with relevant statutory agencies i.e. Local Authority, An Garda Síochána, and HSE etc
- Ensuring the provision of adequate personnel for the event including stewarding, first-aid and medical staff
- Remaining in Event Control, or a nominated Deputy when required.
- Conducting a post event meeting and preparing a debrief report.

Event Safety Officer

The following identifies some of the responsibilities of the Event Safety Officer/Deputy: -

- Act as coordinator on behalf of the Promoter, Event Controller/Deputies and should report directly to the Event Controller/Deputy;
- Should be involved in the planning arrangements to ensure that activities are carried out in accordance with the agreed specification;
- Evaluate the efficiency of structural and safety arrangements during the Event;
- Pay particular attention to the pit area immediately in front of the stage;
- Ensuring that the safety details and conditions agreed for the holding of the event are implemented;
- Act as coordinator of technical aspects of the arrangements insofar as they impinge on safety matters;
- Monitor first-aid and rescue tactics for distressed attendees;
- Take any necessary action to alleviate any perceived risks;
- Assisting the Event Controller/Deputy in coordinating safety in response to an incident or major emergency
- Advise and assist with crowd management and public safety issues.

Event Manager

- The planning and delivery of the festival via the Production / Licensing Coordinator / Site Manager and contractors.
- To ensure that the site is organised, built and managed with the minimum of risk to attendees after the proper assessment of all factors.

Licensing Coordinator

- The submission of information to the relevant agencies
- Acting as liaison between the Marlay Park Events and Local Authority / Emergency Services
- Compliance with licence conditions.

Security Coordinator

The Security Coordinator and their Deputy represent the Event in the management, briefing and coordination of all onsite and offsite security and stewarding resources.

- They are independent of the security contractors.
- They manage security via the Event Control Tent.
- The conduct and oversee all liaison with An Garda Síochána.
- They arrange briefings for security and stewarding companies.

Site Manager

- Responsible for overseeing site preparation prior to event, including the erection of all structures.
- Ensure that the site is organised so that work is carried out with the minimum risk after proper assessment of all factors.

Medical Coordinator

The delivery of the Medical Management Plan and the management of the onsite medical response for attendees and staff.

Area Managers

To oversee and manage their area, including all staff, acting as a point of contact for attendees and monitoring standards and issues in their area, reporting directly into Event Control.

Trader Manager

Coordinating all trading activity including layout, position, compliance with licence conditions, trader health and safety, control of trader vehicle movement.

2.2 Staff List

Any revisions to the below will be circulated to statutory agencies prior to the event along with contact details for key personnel.

ROLE	MARLAY PARK CONCERTS	LONGITUDE FESTIVAL
EVENT CONTROLLER	Ian Donaldson / TBC	Ian Donaldson
DEPUTY EVENT CONTROLLER	Claudia Langmead	Claudia Langmead
EVENT MANAGER	Ian Donaldson	Ian Donaldson
EVENT SAFETY OFFICER	TBC	TBC
FIRE SAFETY OFFICER	TBC	TBC
LICENSING COORDINATOR	Claudia Langmead	Claudia Langmead
SECURITY COORDINATOR	TBC	TBC
DEPUTY SECURITY COORDINATOR	TBC	TBC
SITE MANAGER	Frank McDaid	Frank McDaid
MEDICAL COORDINATOR	TBC	TBC
SITE MEDICAL OFFICER	TBC	TBC
SECURITY CONTRACTORS	TBC	TBC
ALCOHOL LICENSEE	Clondalkin Taverns Ltd	Clondalkin Taverns Ltd

***This table is subject to change**

2.3 Event Control

A central Event Control Room will be provided onsite, it is from here that the onsite communications system will operate. It is our intention that Event Control will contain Event representatives which will include:

- Event Controller or Deputy
- Security Coordinator
- Event Safety Officer
- Licensing Office Personnel
- Security Operators for all Security Companies
- Onsite Stewarding Control
- Offsite Stewarding Control
- Medical Control
- Desks will be provided for representatives from the Local Authority, An Garda Síochána, Dublin Fire Brigade as requested

Each of the control desks in the Event Control room will be well maintained and appropriately equipped. The control room will have access to all of the necessary communication facilities including CCTV, telephone, and radio communication.

A space will be available close to Event Control that can facilitate any onsite Statutory Agency meetings.

3 SECURITY

3.1 An Garda Síochána

Regular meetings will be held with An Garda Síochána to facilitate the liaison and cooperation during the planning, the Event itself and post event for the debrief. An Garda Síochána will be notified at the earliest opportunity in the case of any relevant incidents.

3.2 Security And Stewards

3.2.1 Security / Stewarding Companies

We will contract security / stewarding companies for the build, break and event days. The security contractors used will be professional and competent operators in the field of event security. The management and staff have many years of experience at ensuring safe and secure entertainment at events. We will confirm details in due course.

3.2.2 Deployments

A Security & Staffing Deployment Schedule will be produced for the Event. The areas and numbers of deployments will be detailed in this. It should be noted that the placements and numbers need some ability to be fluid to be able to react appropriately to unexpected crowd behaviour and provide a dynamic response.

3.2.3 Coordination Of Security / Stewarding Companies

The security / stewarding companies will be coordinated by the Security Coordinator based in Event Control. This will facilitate close and continued liaison between all the key personnel and contractors leading to a rapid coordination of response and redeployments, flexibility, management and supervision being maintained throughout the event.

3.2.4 Security Aims and Objectives

The aims and objectives of the security plan in relation to crime and disorder are: -

- To prevent and deter incidents of crime.
- To deal positively and proportionately with any incidents of disorder / anti-social behaviour.
- To provide an eviction service from site.
- To ensure the security of onsite infrastructure, bars, stages etc.

3.2.5 Security Strategy

The key objectives of our security strategy will be: -

- The interaction of security staff at an early stage with ticket holders in a positive and friendly manner.
- The use of response units to react quickly to reports of incidents.
- The eviction of persons attempting to cause problems or encouraging people to behave in an anti-social manner.
- The use of a coordinated approach with strong management from the Security Coordinator.

3.2.6 External Security and Stewards

We will work with a security company to provide security for the external positions. External stewards will be provided by local clubs and DLR. The Draft Offsite Stewarding Plan V1 is included as Appendix 5.

3.2.7 Security Briefings

Security briefing and protocol documents will be sent to the security contractors in advance of the Event, along with any relevant site-specific information. On event days the Security Coordinator will hold a briefing for Security Managers and Supervisors which An Garda Síochána will be invited to attend. It is the responsibility of the security contractors to ensure that their staff are appropriately briefed on our policies and procedures and understand the position that they are undertaking, and to manage them accordingly.

3.3 LOST PROPERTY

Lost Property will be handed into the Lost Property Tent onsite. This will be run by Vision Ireland, a charity whose mission is to transform the lives of people who are blind or vision impaired. There will be an email address for the public to contact should they have any lost items. Items will then be posted to them or a collection will be arranged.

3.4 SEARCHING AND CONFISCATIONS

Searching will take place at the public entry gates. The priority of the searching operation is to deter, disrupt and detect those attempting to enter the Event with items that are prohibited onsite or illegal items, while simultaneously maintaining good order and public safety as well as an efficient flow rate of customers through the entrance gate. Searching will always be carried out by PSA licensed personnel.

If identified, any items which may reasonably be considered for use as a weapon, or which may cause danger or disruption to any other persons at the Event will be confiscated. The Terms and Conditions of Entry is available to Statutory Agencies upon request.

Glass will not be allowed in the arena and all reasonable efforts will be made to enforce this policy through searches and confiscations. Bins will be located at the arena entrance for glass disposal.

Persons suspected of carrying items that may be used in an offensive or dangerous manner or carrying out illegal activities within any area of the site may be searched.

Marlay Park Events' do not condone the use of, or the dealing in, illegal drugs on site. The policy on drugs is based on three core messages:

- Prevention
- Drug dealers and users
- Welfare and treatment

Information on searching measures and prohibited items is provided to ticketholders in advance of the Event and there will be signage displaying this message at the entrances.

3.5 CCTV

The CCTV will be recorded continuously on event days, and security staff will be on duty throughout the Event and the CCTV will be monitored from Event Control.

The footage will be kept by us for 12 months (unless subject to ongoing investigations in which case it will be kept until no longer required).

4 EVENT SAFETY STRATEGY

4.1 Crowd Management

4.1.1 Aims Of The Crowd Management Operation

The public safety objectives of the crowd management operation are: -

- To maintain a safe environment for ticket holders / staff / artists working at the festival.
- To ensure only authorised ticket and pass holders gain access to the relevant areas.
- To monitor crowd movements, identify and deal promptly and effectively with any identified crowd control issues.

4.1.2 Arena Entrance & Search Areas

The Arena Entrance and search areas will be kept completely clear of all obstacles, a queuing system will be defined by the use of crowd barrier, several lanes will be set up to speed ease of entry staffed by stewards who will do a ticket check and security who will manage the crowd and carry out searches.

For egress, the Arena Entrance barriers will be broken down and the crowd movement monitored on CCTV. Security and stewards will be redeployed to assist with egress at the Arena Entrances. A sweep of the arena will be done by security after the arena closes to make sure that any remaining ticket holders are directed out and the arena is cleared.

4.1.3 Stage / Entertainment Area

Pre-recorded music can be played from the stages to help keep attendees entertained at the opening stages of the Event and between acts. The pit area at the Main Stage will be staffed by security with medical personnel adjacent to the main pits. The pit will be kept clear of anyone other than authorised personnel.

4.1.4 Tented Stages

Tented stages will have a safe capacity limit set, and this will be monitored and managed by the staff at each venue. If, however, the venue looks likely to become overcrowded, contingency plans will be put in place and security will prevent further access, whilst enabling people at the stage area to leave.

We will appoint a Supervisor to each of these venues whose primary role will be to monitor capacity. These persons will continually feedback capacity assessment updates to Event Control and the Event Safety Officer and will make the judgement call in the event of a need to put in access control measures to maintain the agreed capacity for the venue.

4.1.5 Crowd Sway/Surges

Our Security / stewarding placements, CCTV and pit spotters together with the stage barrier set up mean that we have made all reasonable endeavours to ensure that the crowd are carefully monitored and managed in all instances including any crowd sways or surges.

4.1.6 Crowd Movements/Egress

Our security / stewarding placements, CCTV and egress spotters together with the site layout mean that we have made all reasonable endeavours to ensure that crowd movements and egress are carefully monitored and managed. There will be CCTV installed at the arena entrances and across the site to enable monitoring of crowd flows.

4.1.7 Bridges

Stewards and Security will be deployed in these locations throughout the events to monitor the capacity on the bridges, and to manage the flow of people across them. In addition, lifeguards will be positioned at the lake whilst the public are onsite.

4.2 Capacity Management

4.2.1 Entry And Exit Of The Audience / Access Control

Public admission to the event will be by ticket only. On entry to the site, tickets are scanned electronically which enables the Ticketing Manager to report the number of ticket holders onsite at any given time to the Event Controller.

The entire site perimeter will be fenced with 'steel shield' fencing. There will be exit lanes at the arena entrances for attendees to vacate the arena at all times. There is no readmission permitted at the Marlay Park Concerts or Longitude Festival.

4.2.2 Ticket Control

Tickets will be sold via a computerised system and from the Ticketmaster App. All tickets will be digital tickets will carry a number of security features such as the bar code refreshing so it cannot be screen shot / copied. The number of tickets sold will not exceed the capacity.

Should we have a situation where the event has not sold out prior to the day of the event we would sell tickets on site, to maximise the selling of the event. The computerised ticketing system would be installed in the Box Office.

4.2.3 Site Occupancy Capacity

4.2.3.1 Marlay Park Concerts

The arena offers over 27,000sqm of available audience viewing space. The capacity of the site is calculated on the following basis;

The audience viewing area identified on the site plan shows an area over 20,000qm @ 0.5m²/p = 40,000 which will accommodate the proposed maximum audience.

The occupant capacity for the site has been determined on the basis of the available site area within stage sightlines. The safe holding capacity is calculated in accordance with the Code of Practice for Pop Concerts on the following basis:

Venue Area/ Stage No.	Net Viewing Area (m ²)	Occupant Load Factor (1)	Occupant Capacity (persons)
Main Arena Viewing	22,000	0.5m ² /p	44,000
Gold Circle	4,800	0.3m ² /p	14,400
Guest Area	1,000	0.5m ² /p	2,000
Maximum Occupancy			60,400

4.2.3.2 Longitude Festival

The occupant capacity for the site has been determined on the basis of the available site area within stage sightlines. The safe holding capacity is calculated in accordance with the Code of Practice for Pop Concerts on the following basis:

Venue Area/ Stage No.	Net Viewing Area (m ²)	Occupant Load Factor (1)	Occupant Capacity (persons)
Main Arena Viewing	24,000	0.5m ² /p	48,000
Stage 2	3,900	0.5m ² /p	7,800
Stage 3	1,000	0.5m ² /p	2,000
Guest Area	1,000	0.5m ² /p	2,000
Maximum Occupancy			59,800

Note:

1. An occupancy load factor of 0.5m²/p has been used as a conservative estimate in calculating the occupancy of each venue.

4.2.4 Aggregate Exit Capacity

4.2.4.1 Aggregate Exit Capacity From Event Site

The emergency exit width required based on an evacuation time of 8 minutes (Code of Practice for Safety at Outdoor Pop Concerts) and a maximum occupant capacity of 40,000 persons is 46m. The actual exit width provided from the concert site is 70.5m as shown on the site plan.

In so far as the entire concert venue area is being enclosed by security fencing as shown on the drawings, the aggregate flow capacity of the exit gates to be provided in the site boundary is assessed as follows:

Exit Route	Exit Width (m)	Capacity @ 109 persons per metre width x 8 mins
From Grange Road Arena Entrance	7	6,104
From A	5	4,360
From B	5	4,360
From C	5	4,360
From D	3.5	3,052

From E (College Road Arena Entrance)	10	8,720
From F	5	4,360
From G	5	4,360
From H	5	4,360
From I	5	4,360
From J	5	4,360
From K	10	8,720
Total Exit Width	70.5 m	
	Total Exit Capacity	61,476

The overall exit capacity from the audience viewing area is capable of achieving an emergency egress time of less than 8 minutes.

- 1) *It is noted that based on the actual exits provided, the determined evacuation time based on 40,000 persons (using a flow rate of 109p/min/m) equates to 5.5min – which is substantially less than the required 8min evacuation time. Alternatively – if the evacuation time remained constant at 8min – this would equate to a flow rate of c. 74 p/min/m.*

4.2.4.2 Aggregate Exit Capacity Outside The Event Site

Exit Route	Exit Width (m)	Capacity @ 109 persons per metre width x 8 mins
From Grange Road Arena Entrance	7	6,104
From A	5	4,360
From B	5	4,360
From C	5	4,360
From D	3	2,616
From E (College Road Arena Entrance)	10	8,720
From F	5	4,360
From G	3.8	3,314
From H	3	2,616
From I	4.5	3,924
From J	3	2,616
From K	8	6,976
Total Exit Width	62.3	
	Total Exit Capacity	54,326

As can be seen from the results above the exits off the site and the exits from the park are more than adequate to deal with the maximum proposed number of evacuees enabling them to move away from an incident without undue delay.

- 1) *It is noted that based on the actual exits provided, the determined evacuation time based on 40,000 persons (using a flow rate of 109p/min/m) equates to 6.1min – which is substantially less than the required 8min evacuation time. Alternatively – if the evacuation time remained constant at 8min – this would equate to a flow rate of c. 81.96 p/min/m.*

4.2.4.3 Tented Venues Exit Capacity (Longitude Only)

Tent	Egress Time (Mins)	Net Area (m)	Venue Capacity (OLF 0.5m ² /p)	Proposed Aggregate Exit Width (m)	Exit Capacity	Exit Width
Stage 2	2.5mins	3,900	7,800	48 ⁽¹⁾	7,872	9 No. 8m exits

Note:

1. Aggregate width after one (widest) exit is discounted; exit capacity is calculated as per Home Office Guide to Fire Precautions in Places of Entertainment (Tented Structures) – minimum clear exit width 1.95m for 320persons or 1m for 164persons

4.3 Evacuation And Emergency Access

Emergency access routes to the arena and the site will be provided. Emergency routes will be kept clear of obstructions. The Event Safety Team will carry out inspections throughout the event to ensure emergency routes are kept clear. Details will be logged.

4.3.1 Evacuation Planning

Please see Draft Major Emergency Policy V1 in Appendix 1.

4.3.2 Evacuation Rehearsal / Tabletop Exercise

A tabletop exercise will take place prior to the event, where evacuation and emergency scenarios will be rehearsed.

4.3.3 Emergency Exits And Means Of Escape

All exit gates and escape routes will be unlocked and manned by security personnel during the event to ensure the gates can be quickly opened if required. Security personnel positioned on the exit gates will be briefed in advance of event to ensure competencies in case of an emergency evacuation.

All emergency exit gates will be provided with relevant gate numbers / letters which are identifiable from both inside and outside the arena and will include the running man symbol, the gate numbers / letters will correspond to the site plan.

Fire exits will be provided in all enclosed structures to give access to the arena with two available from the main stages and bar counters. All signage and directional arrows within structures will also conform to the appropriate standards including S.I No. 132/1995 and ISO EN 7010:2020.

Exit signs will be lit by both primary and emergency lighting. The emergency exits will be checked by the Event Safety Team on an ongoing basis. Emergency lighting will be checked by the electrical contractors on a daily basis.

4.4 Fire Safety

4.4.1 Fire Reporting Procedure

All staff onsite will be advised to watch for possible fire hazards and will be aware of the procedure for dealing with them. Please see Draft Fire Safety Management Plan V2 in Appendix 2 for details on the fire reporting procedure.

4.4.2 Fire Safety For Traders

Traders will be positioned carefully to minimise the risk of fire. Concessions using gas fired cooking equipment will be sited at least 6m from any other unit. Concessions units using electric powered cooking equipment are to be sited 3m away from any other unit.

The Event Safety Officer and the Trader Manager will check traders are compliant with the guidelines.

Qualified gas engineers will carry out inspections on every food trader before opening to the public. The qualified gas engineer, the duty holder of the concession and the Safety Officer must complete a gas safety checklist before trading. Installation of LPG on site will be carried out in accordance with DFB's Guide to Gas Usage at Events v3 and IS 820:2019. A risk assessment will be completed if there are any deviations from DFB's Guide to Gas Usage at Events v3.

No petrol generators will be permitted on site.

All traders are sent fire safety information relevant to their onsite activity and are checked when onsite by our fire safety team and gas inspectors. Further information to be detailed in the Fire Safety Management Plan.

4.4.3 Equipment And Fire Points

Appropriate distribution of fire extinguishers will be provided for all stages, emergency exits, mixing desks and backstage areas. An adequate number of fire extinguishers, suitable to the risk and in accordance with the correct recommendations of IS 291 2015 and are to be manufactured to the appropriate standard such as IS EN3-7 and shall be provided throughout the venue (inc Marquees).

The Fire Safety Advisors will check the fire extinguishers and other firefighting prior to the arena opening each day to the public. The Fire Safety Advisors will provide, maintain and refill extinguishers and other fire-fighting equipment as required. All food, non-food, sponsor installations and the bar concessionaires are responsible for their own fire-fighting equipment subject to inspection by our onsite Event Safety Officer.

Generators will be adequately earthed and signed off by a competent and registered electrician. A 3m space will be provided around generators i.e. not against buildings or other structures.

Following discussion with a registered electrician on this matter, it is deemed acceptable that generators are situated adjacent to other generators as there is the same inherent risk with both. They are sometimes connected to each other to provide backup power and not practicable to separate these. Two extinguishers will be provided at generator points. Generators will be situated 1m from each other if adjacent, to allow access and cooling.

Further information will be included in the Fire Safety Management Plan.

4.4.4 Gas Canisters and Aerosols over 250ml

Gas canisters and aerosols (over 250ml) are not allowed onsite. Security will confiscate any gas canisters or aerosols found at the arena entrance.

4.4.5 Fire Safety During the Load In and Load Out

Fire extinguishers will be in all areas with a generator, site offices and catering facilities when they are in use. Any LPG that is used and stored onsite during the load in and load out will be stored correctly and safely. Any pyrotechnics that are delivered during the load in will be stored correctly and safely.

4.4.6 Pyrotechnics And Special Effects

If there is a request that some of these effects be included as part of some of the acts' performances. Details will be collected in advance and reviewed by the Event Safety Officer. It will be a condition of contract with the operator that they are only used in compliance with the department of Justice Standards (Guidance Document on Organised Pyrotechnic Displays 2006), and other relevant legislation. Specific details will be supplied to Dublin Fire Brigade and consultation with them, and relevant statutory agencies will take place in advance.

See Appendix 2 – Draft Fire Safety Management Plan v2.

4.4.7 Certification

The following certification shall be kept on site in the safety file and will be available for inspection

- LPG (liquefied petroleum gas) Installation
- Electrical Installation - IS 10101 2020

- Emergency Lighting
- Lining Materials
- First Aid Fire Fighting Equipment (fire extinguishers, fire blankets, etc.)
- Fireworks / Pyrotechnics
- Temporary Structures (Certified by an Independent Chartered Structural Engineer)
- Hydrant Testing Certification (provided by the Venue) - IS 391 2020

Lining Materials

All floor coverings, wall coverings, curtains, drapes, fabric, artificial or dried foliage, decorations and filling materials used in furnishings supplied and used will carry flame retardancy certification to the relevant standards or will be inherently flame retardant.

Contractors are requested to provide certifications for linings that are to an EU standard, in the English language and are dated within the last 5 years. Copies of the certification will be kept in the Health & Safety folder on site.

4.5 Structures

4.5.1 Stage And Tent Details

4.5.1.1 Marlay Park Concerts

It is our intention that the Main Stage entertainment at Marlay Park Concerts will take place on an outdoor stage supplied by Serious Stages www.stages.co.uk.

4.5.1.2 Longitude Festival

As in previous years it is our intention that the entertainment at Longitude Festival will take place on a combination of outdoor stages, tented stages and sponsor activations.

The main stage will be supplied by Serious Stages - www.stages.co.uk and it is anticipated the remaining stages will be built by Actavo - www.actavo.com

It is anticipated that the big top tents will be supplied by Mobile Structures - www.mobilestructures.co.uk

Staging provided will be designed to allow for a minimum of two exits. Such exits will be sited as far from each other as is practicable and will be sited so as to give access away from the audience. The exits will be kept clear from obstruction by equipment and cables etc at all times by security personnel.

It will be a condition of our agreement that all contractors will sign a completion certificate relating to their structure. The Event Safety Team will ensure that the completion certificates for all temporary structures are signed off prior to the public being allowed on site. Copies of the completion certificates for all temporary structures will be kept in the Licensing Office.

All temporary structures will be designed to possess adequate strength and stability for their use. Handrails will be provided for any stairways and will be considered for other areas such as ramps. Measures will be taken so the ramps are slip resistant. The temporary structures will be erected by competent contractors in accordance with their submitted plans, Risk Assessments and Method Statements.

4.5.2 Submission Of Information

Festival Republic will obtain documents, plans and calculations relating to the stages and other temporary structures where relevant, as well as their Risk Assessments and Method Statements.

4.5.3 Barriers

The Marlay Park Events will use a variety of barriers in strategic places. Heavy duty crush barriers will be used to protect front of house towers, speaker stacks, marquee poles etc and that crowd channelling barriers will be

used in areas such as the Arena Entrance to separate the crowd into lanes. The Arena Entrance barrier lanes will be reconfigured in time for egress.

The Front of Stage Barrier at the Main Stage & Stage 2 will be erected using MOJO style barrier. The barrier configuration is still to be confirmed and will be updated accordingly on the site plans. Technical drawings will be kept onsite in the Licensing office. These barriers will be built using the guidance from the Institute of Structural Engineers' guidelines. The front of stage barrier can withstand 5kN per square metre of pressure exerting at right angles at a height of 1.2m. The technical and safety information for the Front of Stage barrier can be supplied to relevant statutory agencies if required.

4.5.4 HA-HA (also known as the 'Deep Ditch') Cover

As in previous years the Ha-Ha in the Main Stage arena field will be covered with temporary stage decking. This is designed and built to facilitate pedestrians only, vehicles will not be permitted to drive on the stage decking.

4.5.5 Adverse Weather Plan

An Adverse Weather Plan will be in place for the Event and it will incorporate information from and for all relevant contractors. It will include and outline of actions to be taken at specific wind speed trigger points. The Event Safety Team will check that periodic wind measurements are taken throughout the event. The Adverse Weather Plan will be available to Statutory Agencies upon request.

4.5.6 Bridges

Temporary bridges will be installed around the site as drawn on the site plan. The bridges will be installed by a specialist contractor and will be certified by an independent Structural Engineer. Stewards and Security will be deployed in these locations throughout the event to monitor the capacity on the bridges, and to manage the flow of people across them.

4.6 Signage

4.6.1 Event Signage

All access and egress routes, sanitary accommodation, drinking water and first aid points will be adequately lit and signposted. Signs will be clear, visible and adequately illuminated at night and safety signs will conform to legislative requirements. Consideration will be given to the positioning of site signage to ensure that it does not impinge or distract from emergency signage.

4.6.2 Exit And Directional Signs

Site design and size will be consistent throughout the venue. All exits will be clearly signed as 'Exit #', will be illuminated and will include the running man symbol. All signage and directional arrows within structures will also conform to the appropriate standards including Safety, Health and Welfare at Work (General Applications) Regulations 2007. Certification stating emergency exit signage and emergency lighting will be installed in accordance with IS 3217:2013 + A1:2017 will be provided and available for inspection in the Licensing office. All signage will be of an appropriate size.

4.7 Electrics

A temporary electrical system will be set up on site using temporary generators and wiring systems. All work will be carried out by competent and experienced electrical contractors. All works will be completed in accordance with the relevant standards.

Emergency lighting will be provided on all arena and tent exits and other key areas around the site and will have a separate power supply to the primary lighting supply. Lighting will be provided in all marquees.

Emergency escape lighting will be installed in accordance with I.S 10101 2020.

As a condition of our agreement with the traders, their electric power supply will be supplied and managed by our onsite power contractor.

A completion certificate will be issued by the power contractor and will be kept onsite in the Licensing office. Test certificates will be issued for the electrical system and is available upon request from the Licensing office.

4.8 Lighting

All access/exit ways leading to and from the site, gates out onto the road, car parks, toilet blocks and first aid points will be illuminated by the provision of suitable lighting systems. Sufficient portable lighting equipment will be available to address any areas of inadequate lighting on the approaches to the event site.

A lighting test will be carried out prior to the Event, relevant Statutory Agencies that wish to attend will be welcome.

4.9 Working Practices

We are fully committed to safe working practice and will comply with all relevant health and safety legislation. Full details of our working practices and procedures can be found in our Risk Assessment, Health and Safety Policy, and, Health and Safety Terms and Conditions, all available to Statutory Agencies upon request.

All contractors are required to comply with our Contractor H&S Terms and Conditions and submit their own method statements and risk assessments. All contractors and visitors to site will be required to complete the online health and safety induction before commencing work on site. Work on site will be monitored by the Site Manager and the Event Safety Team and safety monitoring and inspections will take place continuously.

4.9.1 Internal Checklists and Inspections

Regular and ongoing inspections of structural and health and safety issues, emergency exits, the arena entrance and egress, emergency lighting, emergency access lanes, stair and ramp guards where appropriate, trip hazards, décor, lights, sound systems, curtains, drapes, furnishings, fabrics, floor surfaces, sanitary facilities, drinking water, stage safety, fire points, traders and general housekeeping will be carried out by the Event Safety Team or other key personnel. The Event Controller, Event Safety Officer or a nominated representative will carry out an inspection of the arena prior to opening each day and ongoing inspections of the site.

Routine maintenance checks will be carried out by the appropriate contractors.

Prior to opening, the Event Safety Officer will complete a Pre-Event Fire Safety Checklist. This will be available for inspection by agencies in the Licensing Office.

4.9.2 Accident And Incident Reporting

The location of the accident book will be notified to all employees. All accidents and near miss incidents must be reported and it is a condition of contract with all contractors and staff that they must report any accidents and near miss incidents immediately. Festival Republic and the Event Safety Team will be notified, and appropriate preventative action will be taken. All near misses and accidents will be recorded in the accident book and any serious incidents or dangerous occurrences will require an Incident Report Form to be submitted to the HSA.

In the event of a serious incident or dangerous occurrence, materials and equipment will be left undisturbed, providing they do not create a hazard. Festival Republic and the Event Safety Team will be contacted immediately, and an investigation will be started. The accident book will be available onsite for inspection at any time.

4.9.3 Competencies Of Directly Employed Staff

All directly employed staff will be informed of safety measures taken to control risks during work. Hazards will be identified, and where possible removed. Where it is not possible to remove the hazard, the hazard will be controlled. Safety information will be given during the briefing. All employees will be expected to perform their task in accordance with the information and briefing provided with due regard for their own health and safety and that of others affected by their tasks.

4.9.4 Competencies Of Contractors' And Sub-Contractors'

All contractors and sub-contractors will be instructed to inform their staff of safety measures taken to control risks during work. Hazards will be identified and where possible removed. Where it is not possible to remove the hazard, the hazard must be controlled.

All employees of contractors and sub-contractors will be expected to perform their task in accordance with the information, briefing and training provided with due regard for their own health and safety and that of others affected by their tasks.

4.10 Vehicles and Plant Safety

Festival Republic will give instruction to all staff, contractors and traders on vehicles and vehicle movement during the build, break and event stages through the Site Rules and inductions. The use of buggies on the site and backstage will be limited to essential use and will be controlled in the interest of the safety of staff, attendees and visitors to the area. Visual safety checks will be conducted by staff prior to using any equipment or plant.

Only fully certificated workers will be permitted to use the plant supplied. Their certification will be checked at the Production Office before keys are distributed. Drivers are required to use a Banksman when necessary.

4.11 Facilities For Disabled Customers

Provision will be made for Disabled Customers.

This will include a dedicated Festival Republic Access Team to assist Disabled Customers.

Disabled infrastructure, where required, can include but is not limited to, dedicated ingress/egress routes, sanitary facilities, dedicated car parking and accessible viewing platforms at stages.

Customers who need to be accompanied by a Companion or PA will be entitled to bring them and will be given a complimentary ticket to the event. Disabled tickets can be purchased via Ticketmaster, where the customer can also apply for a complimentary ticket. Disabled Customers will then be able to apply for access to parking, sanitary facilities, viewing platforms etc.

A Disabled Access Guide will be created for the event. This guide will be sent to Disabled Customers in advance of the event. It contains guidance and information on the dedicated facilities and infrastructure that they can expect to be provided at the event, along with site layout, transport, and travel information.

5 MEDICAL PROVISION & FACILITIES

5.1 Medical Provision

Festival Republic will provide, through a private contractor, a comprehensive on-site medical provision to diminish the strain on local resources. The level of provision will be carefully planned in order to cover the levels recommended for the size and nature of the event.

5.2 Medical Operational Plan

When determining the resourcing levels, consideration will be given to the Health Service Executive's requirements. A detailed Medical Operational Plan will be prepared and agreed with the HSE.

The Event Medical Plans will be submitted with the final Event Management Plan.

5.3 Onsite Facilities

The following medical facilities will be provided onsite:

- Medical & Welfare Centre
- Main Stage (Right) First Aid Point
- Stage 2 Field First Aid Point (Longitude only)
- Welfare Tent in College Road Car Park (Longitude only)

- Ambulance parking locations
- Roaming medical teams within the arena
- Response to the car parks and queues when the site is open to attendees.

5.4 Build-Up And Breakdown

Outside of the hours of onsite cover any incidents on site will be dealt with by a nominated First Aider or transferred to hospital if necessary.

5.5 Documentation

A log will be kept of all actions and decisions made by the onsite medical provision. This will be held confidentially by the appointed medical contractor.

6 BARS / CONCESSIONS

6.1 Bars

Bars will be provided onsite and can be identified on the submitted site plan. The number of bars, the offerings and opening times are still to be confirmed with the relevant authorities. Bar opening times will allow for early opening of gates.

The following bars are planned for the Marlay Park Concerts :

- Four Main bars selling draught products, wine / prosecco and water / soft drinks.
- Cocktail bars selling a limited range of spirit-based products.
- One Guest Area bar

The following bars are planned for Longitude Festival:

- Five Main bars selling draught products, wine / prosecco and water / soft drinks.
- Two Sponsor areas selling limited spirits.
- One Guest Area bar

Any variations from this will be agreed in advance with An Garda Síochána.

Bar Timings –

Marlay Park Concerts 2024

Start Date	Start Time	End Date	End Time
22 Jun 2024	14:00 p.m.	22 Jun 2024	22:00 p.m.
27 Jun 2024	14:00 p.m.	27 Jun 2024	22:00 p.m.
05 Jul 2024	14:00 p.m.	05 Jul 2024	22:00 p.m.
06 Jul 2024	14:00 p.m.	06 Jul 2024	22:00 p.m.

Longitude 2024

Start Date	Start Time	End Date	End Time
29 Jun 2024	11:30 a.m.	29 Jun 2024	22:00 p.m.
30 Jun 2024	11:30 a.m.	30 Jun 2024	22:00 p.m.

Attendees are only permitted to purchase a single shot per drink. No doubles and or multiple measures are permitted to be sold. All spirits can only be purchased with a soft drink mixer which is poured for the attendee. Attendees are not permitted to purchase shots or shorts.

Security personnel working at the bars will be given a specific briefing on their duties. Security Personnel will be provided to:

- Control and restrict the supply of alcohol to underage persons
- Ensure that persons deemed intoxicated are not admitted into the queuing system
- Manage the queuing system and the flow of people to the bar serving counter

Proof of age checks will be in operation from the beginning of each bar queuing system, staff will be briefed to challenge anyone that appears to be under the age of 25.

No glass or cans will be used in the arena and drinks will only be served in plastic or paper vessels.

The Alcohol Management Plan will be available to Statutory Agencies upon request.

6.2 Concessions

Details of all food traders including crew catering, ice cream vans, and staff catering will be submitted to the relevant statutory agencies prior to the event. All concession units will be registered with the Local Authority / Health Board in either Ireland or the UK.

6.2.1 Coordination Of Public Food Traders

It is our intention that the Events' food and non-food traders will be coordinated by Newsrail Ltd. Their details and documentation will be collated and held by Newsrail Ltd.

Further information on trader fire safety can be found in section 4.4 Fire Safety for Traders.

6.3 Tobacco Control

Smoking (including use of electronic cigarettes) will not be permitted inside any enclosed public or working tents, portacabins, structures (such as Front of House and stage viewing areas) or near any fuel sources.

Security personnel will be briefed before events of their responsibilities to prevent public smoking in enclosed areas. Dedicated security personnel will be appointed to assist with tobacco control enforcement. Contact details for these personnel will be given to the Tobacco Control department of the HSE prior to the Event.

6.3.1 Sale Of Tobacco

Tobacco kiosks on site will be registered for the sale of tobacco products and will comply with current legislation regarding display, offering for sale and age checks.

Retailers will store their tobacco out of view, within a closed container or dispenser only accessible by the retailer and retail staff. Self-service vending machines are prohibited onsite.

All retailers of tobacco products will be registered with the Health & Safety Executive (HSE).

6.3.2 Tobacco Control Signage

All working vehicles on site will have "No Smoking" signs visible in them and it will not be permitted for staff to smoke in these vehicles.

Enclosed structures will have "No Smoking" signs displayed. Any marquee style tent where concerts will be held will have no smoking signage displayed, this will be positioned above head height and clearly visible.

We will also put up "No Smoking" signage on portacabin doors (including loos), staff offices, and other enclosed staff areas. All signage will carry the international "No Smoking" sign and will comply with the relevant legislation.

7 ENVIRONMENTAL

7.1 Sanitary Facilities

Guidance is taken from Chapter 20 of the Code of Practice for Safety at Outdoor Pop Concerts and Other Musical Events, 1996 in the provision of all sanitary facilities at the Event. The minimum sanitary accommodation requirements detailed below have been based on an assumed capacity of 40,000 attendees. This specification can be altered in line with ticket sales and forecasted attendance.

7.1.1 Sanitary Accommodation and Washing Facilities

The requirements for toilets have been calculated as follows:

Event Maximum Attendance	40,000
Ratio of male: female	1:1
Male 50%	20,000
Female 50%	20,000

Based on the guidance the number of public toilets provided on-site in both the arena will be in excess of the following-

Female 1 toilet per 100 females =	200 toilet units
Male 1 toilet per 500 males =	40 toilet units
1 urinal per 125 males =	160 urinals

All toilet blocks will be separated for male and female use and the locations of the toilet blocks will be shown on the site plan. The toilet blocks will be situated carefully to ensure good access for servicing vehicles.

There will be Disabled Access toilets placed around site, at the accessible viewing platforms, medical and welfare tents.

There will be a number of offsite toilets located as below:

- Coach Park
- Luas Shuttle on Stonemason's Way
- Key locations along the Grange Rd / Ballinteer Avenue, on route to the Event site.

Sanitary Facilities for Staff

Additional toilet facilities will be provided in the following areas:

- Production and Backstage areas
- Onsite traders will have access to designated toilets blocks

Hand Sanitiser Stations

We will install sanitiser stations at each of the toilet blocks. The sanitiser units throughout the site will be refilled regularly.

Provision of Sanitary Facilities

It is intended that the servicing of the tanks is carried out by A-Space and the cleaning of the toilets and the replacement of consumables will be carried out by the appointed cleaning contractor for the arena, guest, production and crew toilets.

7.1.2 Management and Servicing of Facilities

It is our intention that the polyjohn toilets and urinals will be maintained and serviced throughout the event on a continuous rolling basis.

All toilet blocks in the arena will receive a surface service (replenishing consumables etc), with a full suck as required. It is imperative that a high standard of cleanliness, servicing and replenishment of consumables is maintained throughout the event.

The cleaning contractor will be required to nominate an overall Supervisor to oversee the servicing and cleanliness of all of the toilet blocks onsite.

Nominated Personnel to be Responsible for Monitoring Throughout Event

In addition, monitoring, of the standards of the servicing and cleanliness will also be carried out by the Event Controller/Deputy, Site Manager, Event Safety Officer and Area Managers.

7.2 Drinking Water

Sufficient drinking water points will be placed around the site for adequate supply of free potable and wholesome drinking water for ticket holders throughout the event. Provisions will be made for an alternative supply of drinking water in case of failure of planned sources of drinking water. The water systems will be installed by a competent contractor. Installations will be cleaned, sterilised and free from debris prior to connection to any mains or tanked water supply.

The water point areas will be monitored on a regular basis throughout the event. Monitoring will include checks on adequacy of drinking water supply, checks on cleaning and sanitation of the points and checks for leaks, damages, flooding or blockages.

Sufficient sanitary accommodation units and hand sanitation units will be placed in suitable locations around the event site for the provision of sanitary for ticketholders throughout the event. This will be in accordance with guidance laid out in the relevant legislation or guidance. Sanitary accommodation units will be regularly emptied throughout the event by a competent licensed contractor.

See Appendix 4 for the Draft Water Safety Plan V1.

7.3 Litter & Waste Management

7.3.1 Waste Management Contractor

Festival Republic will ensure that a competent and experienced contractor is appointed to carry out the Waste Management. They will take responsibility for waste management and clean-up, before during and after the event. Festival Republic is committed to enhancing the environment through our operations wherever possible and minimising any negative impact.

7.3.2 Objectives

Festival Republic endeavours to deliver events with the least amount of environmental impact as possible. Our commitment to the reduction of waste and increase in reuse and recycling is a priority to us and we encourage our audience, staff and contractors to act in an environmentally aware manner and engage with the sustainability initiatives.

7.3.3 Waste Management

The waste management arrangements for the event will be planned with the aim of ensuring;

- that waste does not affect the use of the site before or during the show by blocking emergency access routes or hampering with movement around site, or marring customers enjoyment at the events.
- that waste does not build up causing fire or trip hazards to staff and attendees and does not attract insects or vermin.
- that the contractor is briefed that waste should be collected and removed from the site in all weather conditions.
- that the site is returned to its previous condition as quickly as possible.

Waste types entering the site will be tightly controlled at the entry gates.

Bins will be strategically placed at key locations around the site including entry gates, around food concessions, the toilets and bars.

Dedicated staff will operate throughout the Event to ensure the following;

- Litter build-up in the arena and at the arena entrance and exit is maintained.
- The bins are serviced
- The removal of waste to dedicated compounds.
- Litter picking is carried out continuously, whereby discarded waste is placed into sacks, once full these bags will be taken to the waste compound.
- All waste removed from site will be taken to an approved facility.

7.3.3.1 Offsite Litter

Bins will be placed in strategic locations prior to and for the duration of the event. There will also be a dedicated offsite litter team covering the immediate surrounding areas of the site throughout the duration of the events.

Further to this there is a dedicated litter picking team that work throughout the night following each concert, and in the days following the completion of the Event.

The Offsite Zone Managers monitor the local area throughout the duration of the event and report build-up of litter to the Offsite Litter Management team who can respond to this.

There is a dedicated Residents' Hotline operational on Event days where reports of concert related litter in the local area are received and then reported to the Offsite Litter Management Team who deploy cleaning operatives to the area.

No authorised flyers or leaflets will be distributed in connection with the Event in the local area.

7.3.4 Caterers, Food Concessions and Bars

As a condition of contract, traders must comply with the following:

- Strictly no glass bottles/glasses are allowed, disposable plastic food containers and utensils are prohibited.
- All cups, food containers, napkins etc. must be compostable to IS EN 13432:2001. Disposable plastic food containers and utensils are prohibited.
- Traders will dispose of waste generated into bins (mixed recycling, compostable & general waste). Traders' bins will be positioned behind the trader's unit and serviced throughout the event by the appointed waste management contractor.

Festival Republic will maintain the following standards to ensure the above requirements can be adhered to:

- 1100l bins for mixed recycling & general waste are to be provided to all bars and concession stands, 240l bins are provided where lack of space dictates smaller bins.
- 240l food waste bins are provided to all concessions stands selling food
- The onsite crew caterers are to be provided with 1100l or skips for food waste as appropriate to the quantities.
- Sufficient colour coded sacks for recycling and food waste are to be provided by the waste contractor to the traders to allow them to separate their waste.

7.3.5 Sustainability Initiatives

There are several sustainability initiatives that will be applied at this event.

Pre-Event Communication

We will encourage attendees and staff to limit the amount they bring to the festival and provide information on waste management onsite.

Bin System

Sufficient bins are to be provided throughout the site to avoid a build-up on litter on the ground. The areas are to be zoned with supervisors responsible for emptying the bins in these areas.

For all areas front of house and back of house (non-food and bar areas) we will provide a one-bin system and all waste will be sorted onsite.

For front of house (food areas) a two-bin system will be provided for food and all-other waste. The all-other waste bin will be sorted on site.

For back of house (food service areas), each trader will have a food waste bin, and a recycling bay will be provided. Each recycling bay will collect four waste streams, metal tins and cans, hard plastic, clean paper and cardboard, and all other waste.

For back of house (bar service areas) a recycling bay will be provided with six waste streams collected; glass, food waste, metal tins and cans, hard plastic, clean paper and cardboard, and all other waste.

Pit Cups

Paper receptacles will be used to distribute water in the pit area.

Drinking Water Points

There are drinking water points located at each toilet block. Attendees are permitted to bring a plastic reusable bottle <500ml to the event. Drinking water points are also located back of house and working personnel are encouraged to bring reusable bottles.

Food Traders And Caterers

We operate very strict packaging protocols with traders & caterers and ask them to only use compostable food packaging. We also provide food waste bins for their own use back of house.

7.4 Environmental Impact & Monitoring

7.4.1 Environmental Monitoring

Monitoring of the environmental impact of the event will be on-going, with particular consideration to the following:

- Disposal and build-up of litter
- Standards of sanitary facilities
- Noise levels
- Crowd build up outside of the venue
- Traffic congestion and unauthorised parking
- Where necessary trackway will be utilised to minimise damage to the ground
- The Site Manager will also act as the grounds manager and will coordinate the set-up & take-down to ensure minimal impact to the grounds.
- Prior to the commencement of building the bridges across the waterways, Festival Republic will agree the positioning with Dun Laoghaire Rathdown Parks Department, giving consideration to the flora and fauna.

7.4.2 Removal Of Temporary Structures

The dismantling and removal of all temporary structure associated with the Event will commence immediately after the final event finishes. Any agreed reinstatement works will also take place during this time.

7.4.3 Clean Up

Post Event the waste contractor will complete a full clean-up of the festival site; all litter will be removed from site and taken to an approved facility.

7.4.4 Damage to Property or Amenities

It is not expected that there will be any damage to public property, facilities or amenities as a result of the event. However, should it be evident that such damage has occurred as a result of the event, necessary repair and remedial works will be undertaken.

7.5 Noise

7.5.1 Noise Monitoring

ICAN Acoustics will be appointed as Noise Management Consultant, to monitor noise levels throughout the hours of entertainment to ensure noise levels are not exceeded.

We will ensure compliance with the MNL (music noise level) level agreed through consultation with Dún Laoghaire Rathdown County Council.

Following extensive discussions with Dún Laoghaire-Rathdown County Council, they have agreed to align the offsite music noise limits (MNL) with other outdoor venues in Dublin.

During the event the following will take place –

- Identification of points of control
- Identification of monitoring locations
- Verification of performance systems
- Briefing of sound personnel
- Self-monitoring by operators
- Professional monitoring by the Noise Management Consultant
- Records kept of all noise measurements
- A log made of any complaints
- Procedures for excessive noise
- On-going communications with sound operators

Throughout the Event, the Noise Management Consultant will liaise with officers of Dún Laoghaire Rathdown County Council as required, the Event Controller/Deputy, the sound system companies and other persons as necessary to carry out their sound control duties.

A detailed Noise Management Plan will be sent to the Environmental Health Noise Department and to the Local Authority in advance of the Event. The plan will be available upon request for other Statutory Agencies.

The functions that will be carried out at the stages by the Noise Management Consultant are as follows;

- Check sound level at mixer position (LAeq,1 minute).
- The Consultant will provide the sound level meter, and carry out all calibration checks, orientation etc.
- If necessary arrange for sound output from the stage to be reduced
- Identify and manage the sound for forthcoming potentially loud bands

7.5.2 Evaluation

A report including noise monitoring results carried out for the event in relation to the same, will be completed. The Environmental Health Officer from the Local Authority shall have access to the results of the monitoring at any time and a copy of these shall be forwarded to them within 3 working days after the Event.

8 COMMUNICATIONS

8.1 Radio Systems

Key staff will be issued with an event radio and instructions for radio use. All workers issued with radios will also be given a radio channel list which shows which channel everyone is on; this will enable our more experienced workers to liaise directly with each other minor issues and standard operations.

A log of key radio transmissions on the Security and Event Control channels will be made. Details of incidents and accidents onsite will be recorded in the Control log.

8.2 Landlines

Landlines will be installed in the Licensing and Production Offices as well as in Event Control. A full telephone contact list for the individual Emergency Services and key Event Personnel will be held confidentially and circulated to An Garda Síochána and the Statutory Agencies in advance of the Event.

8.3 Wireless Networks

Wireless networks or equivalent will be installed for working personnel at various locations throughout the site, subject to survey.

8.4 Emergency Communications

Public information can be broadcast immediately at the stages by the Stage Managers, who will take instruction from Event Control. This could be used if required in the event of an incident or major emergency. Loudhailers can be used by security and stewards to give information direct to attendees.

Please see Draft Major Emergency Policy V1 in Appendix 1.

8.5 Liaison With Local Residents

All reasonable efforts will be made to ensure that effective communication will be undertaken with the local residents via their Residents' Associations. Festival Republic and Dún Laoghaire-Rathdown County Council have undertaken to liaise with Local Residents Groups throughout the planning process, during and post event.

8.5.1 Residents' Hotline

The resident's hotline number will be available for local residents to call in with any concerns, observations or complaints. Local residents will be encouraged to get in touch and their concerns will be comprehensively considered. The hotline will be operational during the hours of the Event. Where necessary, calls taken can be referred to the Security Coordinator, Event Controller or relevant Statutory Agency. It is proposed that the hotline will be operational from 11:00 – 00:30hrs on each of the event days.

All calls will be recorded, and the following details will be logged on the Complaint Forms.

- Name
- Address and Contact Details
- Complaint
- Action and Resolution

8.6 Public Communications Strategy

Website

The Event website includes a variety of information for customers such as transport, ticket information, prohibited items, accessible information, contact information etc.

Social Media

Event information is posted on social media (Facebook, Instagram, Twitter). Social Media can also be used to post live updates on event days to get a message to the public where required.

Event App

There is also an app available for customers to download which will also include a variety of information.

Public Information Mailout

A public information notice is distributed via email by Ticketmaster. This document contains information for those attending including travel options, Terms & Conditions of Entry etc.

Email

There is a designated email address for customers to contact with any queries they may have. There is also an email address for any Disabled Customer queries.

9 TRAFFIC MANAGEMENT PLAN

The Traffic Management Plan (TMP) has been drawn up for the Marlay Park Events following consultation with the relevant Statutory Agencies.

The TMP covers all aspect of vehicle and pedestrian access to and egress from the site during the load in and load out as well as for the event itself. The TMP includes arrangements for vehicle routes, public transport, pedestrian access, car parking and a traffic signage plan.

Please see the Draft Traffic Management Plan V2 in Appendix 3.