

APPLICATION FOR OUTDOOR EVENT LICENCE FOR
MULTI-STAGE CONCERT EVENT AT MARLAY PARK
between 14th July and 16th July 2017 (inclusive)

The Council has by Order of the Executive Manager, Planning and Organisational Innovation Department, dated 13th June 2017 granted a licence which accords with Section 231, Sub Section 3 and 4 of the Planning & Development Act 2000 (as amended) for the holding of events in Marlay Park, Rathfarnham, Dublin 16 between 14th July and 16th July 2017 (inclusive), subject to 30 conditions.

1. The Outdoor Event Licence shall be for a maximum of one weekend-long event, 'Longitude', which shall be held on the following dates: Friday 14th July, Saturday 15th July and Sunday 16th July 2017. The Outdoor Event Licence shall be for a maximum capacity of 40,000 people each day. All plans and proposals submitted as part of the application shall be implemented in full save as may be required by other conditions attached hereto.
2. An Event Management Plan shall be formally agreed with Dún Laoghaire-Rathdown County Council, Dublin Fire Brigade H.Q., Health Service Executive and An Garda Síochána a minimum of two weeks before the first event and written confirmation of agreement shall be submitted to the Council prior to commencement of the event. Subsequently, the agreed Event Management Plan shall be implemented in full.
3. Sufficient Garda personnel shall be employed at the events to ensure that they are properly policed. This shall be provided and paid for by the concert promoters and/or Dún Laoghaire Rathdown County Council. The numbers of members of An Garda Síochána to be deployed to be decided by Chief Superintendent, DMR South Division.
4. The following facilities shall be provided at the concert site:
 - (a) Tented accommodation, complete with wooden flooring, for the searching of persons detained pursuant to the Misuses of Drugs Acts. This tent to contain separate areas for the searching of male and female detainees.

- (b) Tented accommodation, complete with wooden flooring, for the holding of persons detained for safety reasons due to their level of intoxication.
 - (c) Two security staff to be stationed at the entrance to the toilet blocks. CCTV camera(s) covering the entrance to the toilet blocks.
 - (d) DLR County Council to erect signage along Grange Road, Taylors Lane, College Road, Stonemasons Way and local residential areas setting out that it is an offence to consume alcohol in a public place.
 - (e) DLR County Council to provide sufficient bins along Grange Road, Taylors Lane, College Road, Stonemasons Way for disposal of litter including drink bottles, cans, food, wrappers etc.
5. (a) The numbers of sanitary accommodation (including 2 no. disabled toilets) shall comply with the standards set out in the Code of Practice for Safety at Outdoor Events (Department of Education 1996). The following is required:
Females: 10 per 1,000:
Males: 10 per 1,000/ Urinals 3.6M per 1,000.
- (b) Toilet blocks shall be placed at all stage areas.
 - (c) Signage of sufficient size stating 'Sanitary Accommodation' or 'Toilets' must be erected in areas where the public can clearly view.
 - (d) The location and design specification of the sanitary accommodation must be agreed with the Environmental Health Officer prior to concerts. All sanitary accommodation units must be in-situ and in proper working order 24 hours before the gates open.
 - (e) A suitable non-slip surface, adequately drained, must be provided at all sanitary accommodation areas.
 - (f) No non-flush chemical toilets shall be used.
 - (g) There must be wall-mounted receptacles which dispense liquid antibacterial gel. These must be supplied in sufficient numbers outside each block of toilets. They shall be in proper working order for the duration of the event. The

gel shall be replaced as required. Signs of sufficient size stating 'anti-bactericidal gel' must be erected in areas where the public can see.

(h) Cleaning staff must be supplied in sufficient numbers and trained commensurate with their duties. A copy of the companies cleaning manual, training manual and check sheet (stating that all toilets have been cleaned, equipped with hand drying facilities and filled to recommended level) must be supplied to the Environmental Health Officer on duty 24 hours prior to the commencement of each event. (A copy of this condition must be sent to the Sanitary Service Contractor and Cleaning Contractor (if different)). Another cleaning check sheet is required to be drawn up by the cleansing company. It must be filled in during each event. This must state the time, method of cleaning, the toilet block and person who cleaned each block.

(i) Cleaning staff must be supplied with adequate personal protective equipment (PPE).

(j) The requirements of the Irish Water in relation to the disposal of waste water from sanitary accommodations and urinals shall be adhered to.

(k) The contact details of at least two members of the Cleansing Company (on duty at each event) must be supplied and submitted to the Environmental Health Office.

Note - Contact Kieran Carberry, Principal Environmental Health Officer or Imelda Winters, Environmental Health Officer Tel. (01) 2802566 with regard to queries relating to Condition 5.

6. (a) Drinking water must be in compliance with the European Union (Drinking Water) Regulations 2014. A Drinking Water Safety Management Plan must be contained within the Event Management Plan. The Drinking Water Safety Management Plan shall include independent Microbiological and Chlorine sampling of the proposed water source. Samples must be taken a minimum of fourteen days before the date of the first event. Samples must also be taken from the drinking water outlets (after the pipes have been flushed) prior to each event. Results of these analyses must be faxed through to the Environmental Health section one week prior to the event in the case of the water source samples and 24 hours prior to the event in the case of the drinking water outlets (where pipes have been flushed).

(b) The applicant must confirm to the Environmental Health Officer prior to the event what precautions will be taken to ensure that the water supply is and remains fit for human consumption throughout the duration of all events.

(c) A Drinking Water Safety Emergency Contingency Plan shall be adopted in the event of non-compliance with the European Communities (Drinking Water) Regulations 2014. The use of emergency potable water storage back up tank is advised. Such storage tank must be capable of supplying enough water to the event in the case of an emergency and water must be in compliance with the aforementioned regulations. Adequate disinfection of the emergency supply must be undertaken prior to use. Competent personnel must be employed to oversee this plan and names of personnel must be supplied to Environmental Health. One member of personnel shall develop a map of all pipe connections (permanent and temporary) and location of original water sources must be drawn up. This map must be accompanied by a list stating the date and time the pipe was flushed, the method used to flush the pipe and who flushed them. The map shall be submitted to the Environmental Health Office 1 no. week prior to the first event and the list shall be submitted 24 hours prior to the concerts. Drinking water points must be specified and located near front of stage areas. A copy of this Drinking Water Safety Emergency Contingency Plan must be submitted to the Environmental Health Office.

(d) A minimum of one drinking water supply point shall be provided per thousand persons attending each event. The drinking water facilities should be dispensed through spring-loaded taps and have adequate waste drainage. A suitable non-slip surface that is adequately drained must be provided at each location. Adequate signage must be put in place to indicate drinking water supply points.

(e) Where water is provided from containers as opposed to the rising main adequate disinfection of the containers must be undertaken prior to use. Where water is handled by others e.g. by stewards at the front of the pit, it must be handled and stored in a manner that protects it from contamination. Any cups that are to be given to patrons must be stored in a manner that protects them from contamination.

(f) All water provided to food business operators must be potable. Any water point to be used by a food business should be included on the chlorine sample log.

Note – Contact Kieran Carberry, Principal Environmental Health Officer or Imelda Winters, Environmental Health Officer Tel. (01) 2802566 or Robert Crossley, Environmental Health Officer Tel. (01) 2715113 with regard to queries relating to Condition 6.

7. (a) The event must be in compliance with the Public (Health) Tobacco Acts 2002 – 2014.

(b) All main buildings, marquees, temporary workplaces, kitchens, canteens, offices, restrooms and dressings rooms must be fitted with no smoking signs.

(c) All security staff shall be made aware of the above Acts and shall be trained where appropriate to deal with individuals who contravene this legislation.

(d) Specific security staff must be allocated to aid and assist the Environmental Health Officers on duty during the event and mobile phone numbers provided.

(e) The promoter is required to confirm in writing to Environmental Health that all of these requirements will be in place a minimum of 24 hours prior to the event. (Contact Kieran Carberry, Principal Environmental Health Officer, ph. 01 280 2566).

(f) Any outdoor smoking area shall be in compliance with the Public Health (Tobacco) (Amendment) Act 2004 which allows for 2 types of outdoor smoking facility:

- 'a place or premises, or part of a place or premises, that is wholly uncovered by any roof, whether fixed or movable' [Art. 16 (7) (c)]

or

- 'an outdoor part of a place or premises covered by a fixed or movable roof, provided that not more than 50 per cent of the perimeter of that part is

surrounded by one or more walls or similar structures' (inclusive of windows, doors, gates or other means of access to or egress from that part) [Art. 16 (7) (d)].

Note – Contact Kieran Carberry, Principal Environmental Health Officer or Imelda Winters, Environmental Health Officer Tel. (01) 2802566 with regard to queries relating to Condition 7.

8. Any passes required to gain entrance to the events shall be submitted to the Environmental Health Office at least 48 hours prior to the commencement of each concert. Such passes shall permit access to all areas covered by the event licence and shall facilitate parking by all the authorised staff.

Note – Contact Kieran Carberry, Principal Environmental Health Officer or Imelda Winters, Environmental Health Officer Tel. (01) 2802566 with regard to queries relating to Condition 8.

9. An up to date site plan including food business locations is to be submitted to Robert Crossley, Environmental Health Officer, 12 Northumberland Avenue, Dún Laoghaire, Co. Dublin prior to the commencement of the event.

10. A list of all bars and food traders is to be submitted to Robert Crossley, Environmental Health Officer, 12 Northumberland Avenue, Dún Laoghaire, Co. Dublin no later than two weeks prior to the event. The list must include the following information:

- HSE reference number for each food stall.
- Name of food business.
- HSE reference number for each food business.
- List of the activities to be carried on at each food business and the types of food to be sold.
- Food business registered outside Ireland – Where a food business is registered outside Ireland they must produce documentation that shows they are registered by/have notified the relevant authority in their respective country. Details of the registered proprietor and address must be provided for businesses not registered in Ireland.

11. A finalised Event Management Plan, shall be submitted to Dublin Fire Brigade a minimum of two weeks in advance of the first event and agreed as set out in condition 2.

12. The following shall be submitted to Dublin Fire Brigade a minimum of two weeks in advance of the event:

- a) Site layout plans should be to a minimum scale of 1:500.
- b) A list of key personnel (event controller, event safety officer etc.) and their telephone numbers should be included on the site layout plan.
- c) Stage barriers including the sightline barriers should be clearly indicated on the drawings, complying with Section 8 of the *Code of Practice for Safety of Outdoor Pop Concerts and Other Outdoor Musical Events*, 1996.
- d) The access and egress routes including the occupant capacities and exit width dimensions should be clearly indicated for the different areas in use e.g. stages, tented structures, guest areas etc. and the total occupant capacity for the overall venue.
- e) The estimated peak occupancies for the general standing/seating areas should be clearly indicated.
- f) Gridlined drawings clearly indicating the designated emergency access and egress routes for fire appliances including the location of fire hydrants, water supplies to be used for firefighting operations, places of special risks, control room location etc.

13. a) Exit routes and means of escape shall comply with the requirements of Chapter 15, *Code of Practice for Safety of Outdoor Pop Concerts and Other Outdoor Musical Events*, 1996.

b) At all times while the premises is in use the ground surfaces, including exit routes must be maintained in a safe condition, free from slip or trip hazards etc. This may necessitate the installing of suitable ground coverings. Exit routes must be available for immediate use and capable of safely evacuating the capacity crowd regardless of weather conditions.

14. (a) Sign design and size should be consistent throughout the venue (refer to S.I. No. 132/1995 and BS5499-4: 2000).

(b) All exit signs shall be illuminated. The green figure on signs is preferred for externally illuminated signs. The white figure is preferred for internally illuminated signs (BS5499-4: 2000).

(a) Directional arrows should be as per standards referred.

(b) Exits to be labeled e.g. 'Exit #', etc.

(c) Exit signage to be separated from signage for other facilities i.e. toilets, drinking water etc.

15. Stewards are to be trained in emergency and evacuation procedures. In particular the duties and responsibilities of stewards should be in accordance with Section 13.6 – 13.12 (inclusive) of the *Code of Practice for Safety of Outdoor Pop Concerts and Other Musical Events, 1996*.

16. Concession Units and Staff Training:

(a) Concession units using gas fired cooking equipment to be sited at least 6 metres from any other unit in accordance with Section 22.5 of the *Code of Practice for Safety of Outdoor Pop Concerts and Other Outdoor Musical Events, 1996*.

(b) The gas supply to the above units (including all associated safety cages, chains for securing etc.) to be provided by a suitably qualified and competent expert.

(c) All concession units to have a fire blanket and fully working fire extinguisher.

(d) All concessionary staff shall be fully trained in emergency and evacuation procedures, fire hazards and the use of fire extinguishers by a suitably qualified and competent expert. This must be completed prior to the site opening to the general public. Records of such training shall be kept on site and available for inspection. Concessionary units unable to produce such records shall not be permitted to open for business.

(e) All concessionary units shall be provided with a conspicuously located emergency knock-off switch, for shutting off the gas/electricity in the event of an emergency. All staff shall be aware of its location.

(f) Generators are to be provided with a minimum of 3 metres spacing from any concession unit/tented structure/stage etc.

17. The layout of the proposed bar facilities shall be such that all bar counters shall afford a minimum of two means of escape for staff, generally located at opposite ends of the counter.

18. The layout of all proposed stages shall be such that they shall afford a minimum of two means of escape, generally located at opposite ends of such stages.

19. Vehicle parking shall not obstruct exit routes, fire brigade access routes or facilities for firefighting. Vehicles to be parked in designated parking areas only and are not to be parked within 3 metres separation distance of concession units.

20. The promoter/event licence holder is responsible for appointing a Fire Safety Consultant, who must be a qualified independent professional with experience and competency in fire prevention and safety in the event of fire with regard to large concerts.

21. The Fire Safety Consultant must be assigned to check and certify the fire safety of the concert site. Such checking and certification must be completed at least 2 hours before the opening of the site to the public or 2 hours before the scheduled opening (whichever is earlier).

22. The Fire Safety Consultant must also certify in advance the fire safety precautions of any proposed pyrotechnic display and certify that the display is prepared for in accordance with Guidance Document on Organised Pyrotechnic Displays - 2011, published by the Department of Justice.

23. Certification related to fire safety by other parties must also be checked by the Fire Safety Consultant for example with regard to:

- Staff training,
- LPG (liquefied petroleum gas) Installation,
- Electrical Installation,
- Emergency Lighting,
- Lining Materials,
- First Aid Fire Fighting Equipment (fire extinguishers, fire blankets etc.),
- Fireworks/Pyrotechnics

All certification should be kept on site in the safety file, available for inspection. A copy of any certificate must be submitted on request.

24. The music level shall not exceed 72dB (a) LAeq, over a fifteen minute period, at 1 metre from the façade of any noise sensitive location during rehearsals, sound checks and the events themselves.

25. The promoter shall appoint a qualified and experienced noise control consultant to liaise between the event promoter, Festival Republic Ltd, the sound engineer and the Environmental Health Officer for Noise Pollution on all matters relating to the noise control prior to and during the event.

26. The appointed noise control consultant shall monitor noise levels at 30 minute intervals to ensure noise levels are not exceeded. The Environmental Health Officer(s) shall have access to the results of the monitoring at any time and a copy of these shall be forwarded to the Environmental Health Officer(s) within 3 working days after the event.

27. The promoter shall comply with the specified start time and for each event held:

- I. All events to finish no later than 23.00 hrs.
- II. No activity shall be carried out that is likely to cause a noise nuisance to residents, such as dismantling the stage, movement of equipment etc. Details of the times during which the above mentioned activities will be carried out shall be included in the Final Event Management Plan as required under condition number 2.

28. All recommendations from Scott Cawley Ltd. relating to bats and birds within Marlay Park shall be adhered to. Monitoring information and results/ comments following this monitoring shall be submitted to the County Council for their information.

29. The Event Traffic Management Plan shall be agreed with An Garda Síochána in consultation with Dublin Bus, Luas, DLR County Council and South Dublin County Council Traffic Section.

30. Non-compliance with any of the above conditions shall result in a fine not exceeding €10,000 for each and every occurrence.

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